



Maryland Department of Human Resources
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: Neighbor to Family, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR

Name of Chief Administrator: Donna McCarter

Email Donna.mccarter@ntf.org

License Type: Treatment Foster Care

Type of Inspection: Re-licensure

Name and Address of CPA Office	License Capacity	DHR Contr act Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
Neighbor to Family, Inc. 5740 Executive Drive Baltimore, Maryland 21228	Unlimited	50	DHR 26	#00284 12/5/2016	11/11/16

Inspection Summary

Number of Records Reviewed: Youth 3 Staff 0 Foster Parent 6 Adoptive Parent N/A

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 0

COMAR Violation: Yes No x

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.06 A (1) (a & b)	TB test expired for foster parent and biological child
07.02.21.09	Exception placement request not obtained

Corrective Action Plan: Yes No x

If yes, date of CAP:

Any Violations During Mid or Re-Licensure Periods: Yes x No

If Yes See Report (s) Date(s): 3-22-16 & 9-20-16

Complaint Outcome: N/A

Current Status of License: Continued

Licensing

Coordinator: Michelle Goines **Date:** 11/29/16 **Email:** michelle.goines@maryland.gov

Program Manager: Richard Berger **Date:** 11/29/16 **Email:** richard.berger@maryland.gov